



STATE OF MISSISSIPPI

GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

LIZ WELCH

EXECUTIVE DIRECTOR

**Amendment Number 1
Lawn and Landscaping Services
RFx#: 3160004622**

The Office of Procurement and Contracts, through this Amendment Number 1, modifies RFx# 3160004622, Lawn and Landscaping Services Invitation for Bids (IFB) issued on October 22, 2021. The following Sections of the IFB are hereby modified:

1. **Section 1.4, Important Dates** is modified to correct the contract effective date:

October 22, 2021	Invitation for Bids released
November 9, 2021	Deadline to submit questions
November 16, 2021	Responses to questions to be posted
November 30, 2021	Bids submission deadline by 2:00 PM CST
November 30, 2021	Bid Opening at 2:15 PM CST
January 7, 2022	Notice of Intent to Award distributed
April 1, 2022	Contract effective date

2. Delete the last line of **Section 4.9, Bid Evaluation**, and replace with the following:

After a determination that respondents meet the Minimum Qualifications, the contract for the properties will be awarded to the responsive and responsible Bidder whose bid was the lowest bid submitted in the format required. The DFA reserves the right to negotiate with the selected Bidder to contract for lawn and landscaping services at the alternate property at the price included in the Bid.

3. **Appendix B, Bid Form:** All respondents should use the attached Appendix B (Modified Bid Form) when submitting their bids. Failure to complete and/or sign the bid form may result in the Bidder being determined nonresponsive.

4. **Exhibit A to Attachment F, Draft Contract:** DFA hereby deletes Exhibit A from Attachment F as the information contained in the exhibit is not related to this IFB (RFx #3160004622).

As stated in Section 1.6, Acknowledgment of Amendments of the Invitation for Bids: “Bidders must acknowledge receipt of any amendment to the IFB by signing and returning the amendment. The acknowledgment must be included in the bid submission”.

Receipt of Amendment Number 1 Acknowledged:

Company: _____

By: _____

Printed: _____

Title: _____

Appendix B – Modified Bid Form

Company Name: _____

<u>(1) BID</u>						
Bid shall include the provision of services at the Woolfolk Building, Garage, Annex and Parking Lot; 350 High Street; 401 North Lamar Street; Robert Clark Building and Parking Lots; Robert E. Lee Building, Garage and Parking Lot; Nunnelee Building and Parking Lots; 700 Building; Heber Ladner Building; and Warehouse District Properties on a scheduled basis.						
	Year 1	Year 2	Year 3	3-Year Total	Year-4*	Year-5*
Annual Cost	\$	\$	\$	\$		

**Optional renewal years*

<u>(2) BID FOR ALTERNATE LOCATION</u>						
Bid shall include the provision of services at the alternate location: Barfield Building on a scheduled basis.						
	Year 1	Year 2	Year 3	3-Year Total	Year-4*	Year-5*
Annual Cost	\$	\$	\$	\$		

**Optional renewal years*

<u>TOTAL BID</u>						
	Year 1	Year 2	Year 3	3-Year Total	Year-4*	Year-5*
Combined Annual Cost for Bid 1 and Bid 2	\$	\$	\$	\$	\$	\$

**Optional renewal years*

By signing below, the Company Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

1. That the Bidder has thoroughly read and understands the IFB, Appendices and Attachments thereto;

2. That the Bidder meets all requirements and acknowledges all certifications contained in the IFB, Appendices and Attachments thereto;
3. That the Bidder agrees to all provisions of the IFB, Appendices and Attachments thereto including, but not limited to, the Draft Contract (Appendix F);
4. That the Bidder has read the attached Draft Contract (Appendix F) and agrees to sign a similar contract;
5. That the Bidder has read the required clauses indicated by the blue, italic font in the attached Draft Contract (Appendix F) and agrees to sign a contract containing those clauses without modification;
6. That the Bidder will perform the services required at the prices quoted above;
7. That the Bidder has submitted copies of the required licenses as referenced on Appendix A, Bid Cover sheet;
8. That the Bidder has submitted copies of the required insurance certificates to meet the Minimum Qualifications as stated in Section 2, Minimum Qualifications and should Bidder be awarded the contract, will add the State of Mississippi as an additional insured;
9. That the pricing submitted will remain firm for the contract term; and,
10. That the company is licensed or authorized to provide the proposed services in the State of Mississippi.
11. That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.
12. *NON-DEBARMENT* - By submitting a bid, the Bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi or federal government.
13. *INDEPENDENT PRICE DETERMINATION* - The Bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Bidder or competitor relating to those prices, the intention to submit a bid, or the methods or factors used to calculate the bid offered.
14. *PROSPECTIVE CONTRACTOR'S REPRESENTATION REGARDING CONTINGENT FEES* - The prospective contractor represents as a part of such Contractor's bid or proposal that such Contractor has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract.
15. *REPRESENTATION REGARDING CONTINGENT FEES* - The Contractor represents that it has not retained a person to solicit or secure a State contract upon an agreement or understanding for a commission, percentage, brokerage, or other contingent fee, except as disclosed in the Contractor's bid or proposal.
16. *REPRESENTATION REGARDING GRATUITIES* - The Bidder, offeror, or contractor represents that it has not violated, is not violating, and promises that it will not violate the prohibition against gratuities set forth in Section 6-204 (Gratuities) of the Mississippi Office of Personal Service Contract Review Rules and Regulations as updated and replaced by PPRB.
17. By submitting a bid, the Bidder certifies that it is registered to do business in the State of Mississippi as prescribed by Mississippi law and the Mississippi Secretary of State or, if not already registered,

that it will do so within seven (7) business days of being notified by the DFA Office of Procurement and Contracts that it has been awarded a contract.

18. The State of Mississippi utilizes the Mississippi Accountability System for Government Information and Collaboration (MAGIC) system to manage contracts. Additionally, electronic payments are issued through an electronic portal called PayMode. In order to do business with the State of Mississippi, all Suppliers must be registered with both systems. By submitting a bid, the Bidder certifies that it is registered with both systems or if not already registered, that it will do so within seven (7) business days of being notified by the DFA Office of Procurement and Contracts that it has been awarded a contract.

Signature: _____

Date: _____